



NOAAH
National Organization of
African Americans in Housing

The Advocate for *All* People of Color

Website Advertising Submission Form

Solicitation Source: The District of Columbia Housing Finance Agency (DC HFA)

Solicitation Type: Job Vacancy

Solicitation Name: Multifamily Development Officer

Solicitation Description:

The District of Columbia Housing Finance Agency (DCHFA) seeks a Development Officer to join the Agency's Office of Public Finance. The Development Officer underwrites multifamily real estate development projects by analyzing third party due diligence reports, development and operating pro forma cash flows and developer/development team members' financial and technical capacity. The Development Officer, in support of the Director of Public Finance, will advise the DCHFA's Board of Directors, Executive Director and staff in all matters pertaining to specific transactions, assist in structuring transactions, review transaction documents (including trust indentures, loan, financing and regulatory agreements), and negotiate terms of transactions on behalf of the DCHFA.

REQUIRED EXPERIENCE AND TRAINING:

The ideal candidate should have two to three years of relevant experience in multifamily lending and underwriting mixed financed real estate development projects. Experience in local and federal affordable housing programs, to include tax exempt and/or taxable multifamily mortgage revenue bonds, the low income housing tax credit program, CDBG and HOME is preferred. The candidate must possess strong financial analysis, project management and technical writing skills, be detail oriented, able to work independently, manage multiple responsibilities, and exercise sound professional judgment. A Bachelor's Degree in Finance, Business or related field, with a strong working knowledge of Microsoft Word and Excel are required.

Solicitation Terms: Position will be open until filled. Qualified candidates should send a cover letter, resume, and salary requirements to the attention of

Human Resources Officer
DC Housing Finance Agency
815 Florida Avenue, NW
Washington, DC 20001
hfajobs@dchfa.org
Fax: 202-986-6736

DCHFA is an Equal Opportunity Employer